

Sacred Heart Joint Pastoral Council Minutes

January 9, 2018

The meeting was called to order at 6:15 p.m. Opening Prayer by Fr. Portelli.

Members Present: Ethel Gawel (STA), Dick Kowalczyk (SHP), Kevin Smith (STA), Jordan Ritchie (SHP), Dave Poxon (SHP), Joe Sisco (SHP), Jamie Cameron (SHP), Richard Kindermann (STA), Carolyn Brinkman (SHP), Father Portelli.

November 30, 2017 meeting minutes were approved.

Facilities Usage Proposal-Discussion: A packet (attached) was handed out to the council titled Facilities Usage as mandated by Michigan Catholic Conference (MCC). The council read through the handout and presented questions and issues with the draft. The goal of the council was to fine tune the draft version to have something solid in place for utilizing/attracting people to our campus facilities. Issues/concerns presented were:

- Is there an umbrella policy available to cover all events?
- If an event is for 2-3 days (weekend) is the fee per event or per day?
- Can we offer an in-kind donation option?
- What are the logistics of a Parish event versus a non-Parish event?
 - *If non-parish event does a parishioner need to be present?
 - *What is considered a parish event and a non-parish event?
 - Ex. A birthday party for a parishioner or their child. Is this a parish event or non-parish event? Sponsored or not sponsored?
- What is the difference between a sponsored event and an endorsed event?
- Who is considered a responsible person?
- We need a definition or clarification of the terms in the draft.
- What are the circumstances for potential events that do not have the funds? Does this fall to the discretion of the parish?
- What is the criteria for events over and above i.e. open houses, wedding receptions?
 - *Would there be a flat fee per night?
 - *Would we require a security deposit?
 - *What is our clean up policy?
 - *Would there be a difference in rent to parishioners versus non-parishioners?
 - *We need to make sure we are covering our costs and expenses.

Questions and concerns will be sent to Jill to be answered/clarified.

October count report 2017: There was a handout given of the report. Sacred Heart's counts were down 3.67% from last year, from 545 people to 525 people. St Athanasius' counts were down 4.65% from last year, from 215 people to 205. The count is taken by the ushers during the month of October and is an average of the four Sundays in October. What can we do to improve our counts for next year?

Evangelization Initiative: Minutes were given from the last Evangelization Initiative Committee (in the packet). There was some discussion of how the committee has run out of steam. Fr. Portelli expressed his concerns about having support for upcoming events such as Corpus Christi at Sacred Heart and hosting booths at the Gladwin county and Clare county fairs for both Sacred Heart and St. Athanasius. A team is needed to make these events possible.

Potential Sale/Move of Rectory: A note from the Bishop was sent to Fr. Portelli on January 9, 2018 giving his approval to spend \$90,000 for new roof on Parish Center, offer Rectory to the community or civic group for purchase or removal and down size plans for Narthex to 900 sq. ft. to fit an \$800,000 budget.

- There were some concerns voiced regarding the July 1, 2018 deadline to decide to sell/move or remove of the rectory.

*How long until we have the funds to move ahead with the campus renovation?

*Are we tearing down/moving the rectory before we know if we have the funds to renovate/rebuild the campus?

*Fr. Portelli stated we are aiming for a July 1, 2018 deadline to decide on the removal of the rectory, but any actions to demolish the Rectory will not be taken until the capital campaign is showing results.

Dan Provost "Punch List": A spring cleaning event is being planned. Tim Shea is going to put together a list of various landscaping chores that a group of volunteers can work on when the weather is warmer.

New Business: It was brought to the council's attention that not all of Sunday January 7, 2018's bulletins had the letter from the Bishop and campus remodel updated sketch in them. Father Portelli decided they would print out the Bishop's letter and campus remodel updated sketch and have them as handouts at the entrances of the church following Mass Saturday and Sunday the 13th and 14th of January.

Open Discussion: During open discussion Fr. Portelli presented a YouTube video titled Divine Renovation with Fr. James Mallon. The video was 15 minutes and the first in a 5-part series about a book Fr. Mallon had written about his parish and how they started out as three parishes and merged in to one (new building was built) and the steps he took to renovate his new parish. Fr. Portelli requested a special meeting of the SHP and STA pastoral councils to view the final four videos as well as go through the book together. The goal is to learn/get ideas for improvements to our own parishes. Possible meeting dates are Wednesday January 24, 2018 at 6:00 p.m. or Wednesday January 31, 2018 at 6:00 p.m. Dave will email the council to figure out which day works best. The meeting will take place at St. Athanasius. Post meeting: After conflicts in schedules and vacations, members were asked to watch the 5 parts and read Father's Kindle notes on the book for later discussion.

Next meeting will take place April 10, 2018 at 6:15 p.m.

Closing prayer by Fr. Portelli at 8:10 p.m.

Recording Minutes: Jamie Cameron/Dave Poxon