

Sacred Heart Parish
Finance Council Meeting
July 26, 2018 6:15pm

Members Present: Rob Neering, Joe Plude, James Guzman, Tim Costello, Gary Rushford and Dave Cooper Also Present: Fr. Portelli, Pastor; Jill Witkowski, Business Manager; Dave Poxon, Pastoral Council Chair and Tom Fruchey, outgoing Finance Council member Members Absent: Pete Vanderelzen and Richard Schwager
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Opening Prayer led by Fr. Portelli

January 2018 meeting minutes approved.

New members we introduced and Rob Neering was named Chairman, Tim Costello Vice Chairman and James Guzman agreed to be Recording Secretary.

Parish Center Roof and Convent removal project was discussed. Due to the delay in approving the bid for the roof it went up \$2,000. Fr. signed the contract for \$54,100.00 on July 2, 2018. Convent removal costs were discussed, Jill needs to provide the group with a more detailed cost breakdown.

The Rectory removal was also discussed. Jill asked for suggestions on how to proceed with salvaging of the interior structural items. Our insurance company prohibits volunteers to assist with this. It was discussed to have Al von Matt come and take a look at the wood (doors, trim, etc) to see if he could create something for the new Narthex. Jill will get with Tim Shea to see if he would like to have some overtime and remove anything of value that the parishioners could then pay for.

CSA 2018 was discussed currently the parish is \$1540 short of their target. Another mailing will be sent out and if we do not reach our goal before it turns into a loan at the Diocese the board agreed that it needs to be paid from the general fund before it becomes a loan.

Cemetery Perpetual Care Fund was discussed. Jill had been asked to suggest a more aggressive way of funding this account. About 10 years ago it had been the practice of Sacred Heart Parish to take 5% of the top of the annual collection and give it to charities. Jill suggest we go back to something like this and give 2.5% on a quarterly basis to our perpetual care fund. No consensus could be reached so this item was tabled until our next meeting.

4th Quarter Financials – Jill discussed the 4th quarter financials and answered questions from the group. She also explained the Attendance Chart and gave a comparison report for the last six months this year vs last year.

It was discussed if it is necessary to meet every other month due to the renovation project. The group agreed to pencil in every other month in case we need a meeting. Rob Neering will determine if the “penciled in” dates are necessary.

The schedule for the next year is as follows

Penciled In – Thursday, September 27 @ 6:15 pm

Regular Meeting – Thursday, October 25 @ 6:15 pm

Penciled In – Thursday, December 27 @ 6:15 pm

Regular Meeting – Thursday, January 24 @ 6:15pm

Penciled In – Thursday, March 28 @ 6:15 pm

Regular Meeting – Thursday, April 25 @ 6:15pm

Penciled In – Thursday, June 27 @ 6:15 pm

Regular Meeting – Thursday, July 25 @ 6:15 pm

James Guzman would like to do a walk through with Tim Shea to improve the energy efficiency of the buildings with programmable thermostats, setting the water at a lower temp, etc. Jill will let Tim know.

There were some discussion regarding the renovation budget, the group was reminded that this is just a draft budget.

Rob Neering thanked all who are now serving and thanked the outgoing chair/member Tom Fruchey for all he had done while serving this board and for all he does for the parish.

Dave Poxon gave a recap of the June 5th meeting of the Pastoral Council.

Fr. ended the meeting with prayer.

Submitted by Jill Witkowski